

Lafayette Gallery

Tent Rental Contract

Rental Period – Wednesday to Wednesday	
Pick up: (Wed. 3-5 PM) _____ / _____ mm dd	Return: (Wed. 12-3 PM) _____ / _____ mm dd

1. Email lindayoshizawa@gmail.com or phone (925) 866-2811 to determine availability.
2. Return completed form with check payable to **Lafayette Gallery** (separate checks for rental and deposit) to:

Panel and Tent Coordinator
Lafayette Gallery
50 Lafayette Circle,
Lafayette, CA 94549

3. A receipt confirming your reservation and payment will be emailed to you.

Rental Costs
Multiply the # of tents by the # of weeks and the appropriate rental rate: <i>Alliance members (6mo. Min):</i> \$20 per tent per week . No deposit required. <i>Non-Members:</i> \$40 per tent per week, plus deposit of \$100 per tent.

◆ Lamorinda Arts Alliance Members			
# of tents:	x # of weeks	x \$20.00 per tent	= \$
◆ Non-members: <i>please enclose separate checks for rental and deposit fees</i>			
# of tents:	x # of weeks	x \$40.00 per tent	= \$
# of tents:	x \$100.00 per tent deposit fee		= \$

Rental Agreement		
The Lafayette Gallery agrees to rent the above identified equipment to the party named below (Lessee). Lessee agrees to return the panels on the indicated date, in good condition and with all associated hardware. A deposit of \$100 per tent (applicable only to non-members) will be held (not deposited) as security for return of said equipment. Rental rates apply to each tent for each week rented. Renters will be liable for replacement cost of missing or damaged hardware. The weekly rental fee continues to accrue until the equipment is returned.		
Name:		
Address:		
City:	State	Zip
Telephone:	Email:	
Tents to be used at:		
I agree to the terms & conditions above and will return the tents and hardware on the agreed date.		
Signed:		
Date:		

To be completed by Panel & Tent Coordinator:			
Tents :	Carry case:	Frame:	